

I. TIME AND PLACE OF MEETING

Ms. Menard called the meeting to order on Tuesday, June 1, 2010, at 7:00 p.m. at the East Windsor Town Hall, 11 Rye Street, Broad Brook

II. ATTENDANCE

Denise Menard, First Selectman
Gilbert Hayes, Selectman
Richard Pippin, Jr., Selectman
John Burnham, Selectman

Unable to attend: Mark Simmons, Deputy First Selectman (scheduled)

III. ADDED AGENDA ITEMS

MOTION: To go out of agenda order to New Business, Item C. Request for an added appropriation from the Warehouse Point Fire District

Made by Mr. Pippin, seconded by Mr. Hayes

Discussion: Ms. Menard noted that this item is out of order as the members present have a fire district meeting later this evening.

ALL MEMBERS IN FAVOR. MOTION CARRIED.

James Barton, Chief of WHPFD, Vic DeCapua, Chairman of Warehouse Point Fire District and Dean Saucier, Commissioner of Warehouse Point Fire District came before the Board. They started by thanking the Board for stopping at the firehouse to view the roofing issues.

The quotes were reviewed briefly and the various differences in the quotes were discussed. It was noted the Carlisle quote had information regarding the hose tower, but it was clarified that the hose tower is not necessary at this time. Mr. Saucier described the fire house history. The firehouse was built in 1971. There was a catastrophic fire by arson in 1976 and a new building resulted. The old roof is almost 50 years old and in good shape the new roof is at issue. The temporary repairs done were discussed.

The annual budget of building maintenance is \$7500 and those funds are spent on any repair work and/or issues that arise. For example there was a squirrel infestation to take care of, water run off issues, plumbing issues, painting, etc. Ms. Menard inquired why, if this was a known issue, it was not budgeted as an item in CIP. It was noted this has been a CIP item in the past. The department has nothing left in the building maintenance line or anywhere in their budget to contribute toward the cost of this item. The Dzen proposal is the one recommended at \$14,904 cost + \$950 for the cost of warranty. The department is doing the ceiling and insulation themselves out of next year's budget. The board had no additional questions at this time and will discuss this item further in the meeting. Ms. Menard noted that they will not be making a decision until there is a full Board present.

MOTION: To remain out of agenda order to New Business, Item A. Recognition of Adam Huffmire

**Made by Mr. Hayes, seconded by Mr. Pippin
ALL MEMBERS IN FAVOR. MOTION CARRIED**

Adam Huffmire, Boy Scout, was recognized for his quick response in a recent emergency where his father fell off a roof and his fast action resulted in significantly reducing his father's potential injuries. His quick action in contacting emergency personnel and keeping his father calm was praised by all present. Adam was commended for his courage and calm in an emergency situation. The Boy Scout Troup led the room in "Class A" as a unit (a clapping exercise.)

Motion to remain out of order to Item 9E Request Approval of the following appointments

**Made by Mr. Hayes, seconded by Mr. Pippin
ALL MEMBERS IN FAVOR. MOTION CARRIED**

Ms. Menard noted these have to be made as there is a new Town Clerk appointed.

MOTION: To approve the following appointment:

- 1. Mary Higgins, Assistant Town Clerk and Assistant Registrar of Vital Statistics, term 5/12/2010 – 12/31/2010**

**Made by Mr. Burnham, seconded by Mr. Hayes
ALL MEMBERS IN FAVOR. MOTION CARRIED.**

MOTION: To approve the following appointments

- 2. Sub Registrar of Vital Statistics, term 5/12/2010 - Indefinite**
 - a. Gerald R. Dowd (Bassinger & Dowd Funeral Home)**
 - b. Gary W. Mather (Carmon Funeral Home)**
 - c. Charles A. Palomba (Leete-Stevens Funeral Home)**

**Made by Mr. Hayes, seconded by Mr. Pippin
ALL MEMBERS IN FAVOR. MOTION CARRIED**

RETURN TO AGENDA ORDER

IV. PREVIOUS MINUTES

- A. Approval of the regular Meeting Minutes of May 18, 2010

MOTION: To approve the regular meeting minutes of May 18, 2010, with the following corrections:

Page 4 – Resolution regarding USDA for Obligation of Funds for North Road Sewer project. "Edward Alibozek and Art Enderle, III, the new superintendent, came before the Board."

Page 5 – Approval of Tax Refunds – Motion Made by Mr. Burnham, seconded by Mr. Pippin

**Made by Mr. Burnham, seconded by Mr. Hayes
ALL MEMBERS IN FAVOR. MOTION CARRIED.**

B. Approval of the special Meeting Minutes of May 11, 2010

**MOTION: To approve the special meeting minutes of May 11, 2010, as submitted
Made by Mr. Burnham, seconded by Mr. Pippin
ALL MEMBERS IN FAVOR. MOTION CARRIED.**

V. PUBLIC PARTICIPATION

Paul Anderson, 89 Main Street, Broad Brook

Mr. Anderson thought the selectmen having email was an excellent idea and he assumes the Selectmen have the opportunity to review messages and replies. (*Ms. Menard assured him they do*) He noted issues with the website. The first Citizens Hour is not noted on the town calendar, while the 2nd Citizens Hour is on the calendar. He also noted there were no minutes from the Citizen's Hours held. (*Ms. Menard detailed the FOI compliance and noted it was an informal venue – there are no minutes.*) He also detailed concern with legal notices and minutes not on the town website when residents want to do some research in anticipation of upcoming events. He also noted the legislature initiatives toward making the electronic website the avenue for postings of legal notices and his concerns with the current updates and the possibility of future mandatory postings. These were general observations that he wanted to provide to the board.

Marie DeSousa, 10 Rice Road, Board of Finance Member

Ms. DeSousa expressed her concern regarding recent events where, after the May 11 meeting, the three republican members of the BOS put forth a document in public that they had received from the Chairman of Board of Finance, Jack Mannette. It was noted this document was not provided to the BOF at the meeting after the failed referendum and she relayed her concerns with the information provided to BOS members before BOF members. She noted the numerous questions she had to ask to get general information, but was chastised by the Deputy First Selectman for not asking enough questions. Ms. DeSousa noted that if all want open communication, then one should not have to play 50 questions and ask the right question to get an answer, but all should be open and honest and she hopes for open communication in the future.

**MOTION: To recess at 7:30 p.m. to conduct the Town Meeting.
Made by Mr. Pippin, Seconded by Mr. Hayes
ALL MEMBERS IN FAVOR. MOTION CARRIED.**

The meeting reconvened after conclusion of town meeting and a brief recess – at 8:45 p.m.

**Motion: To Items VI postponed to end of meeting
Made by Mr. Hayes, seconded by Mr. Pippin
ALL MEMBERS IN FAVOR. MOTION CARRIED.**

VI. COMMUNICATIONS – the following were for the boards information and brief discussion (*discussed at end of meeting*)

- A. Review of Board of Selectmen Website emails (the board reviewed these and briefly discussed the items, including those repeat emails. If there is a repeat back and forth communication on an item, the Board advised Ms. Menard to invite the person to the Board to discuss the ongoing item.)
- B. Counterfeit Prevention Procedure
- C. East Windsor Police Department receives the Risk Management Achievement 2010 Award
- D. WPCA May 2010 Collection System Maintenance
- E. Senior Center Calendar for June 2010
- F. Updated Town Staff Directory
- G. News from the East Windsor Historical Society
- H. Local Capital Improvement Program Grant Awarded
- I. Connecticut Labor Force Data/April 2010

VII. SELECTMEN'S REPORTS

A. Denise Menard, First Selectman

- Today's JI had a tax collection information article – the list is public information – what the tax collector said was approved by the Board of Selectmen. They are aggressively going after back taxes. Mr. Pippin wanted to commend the Tax Collector for the mission.
- The Supplemental regional bonus pool grant – applied with Somers and Ellington – today received notification the Town is not getting the grant.

B. Mark Simmons, Deputy First Selectman – No report

C. John L. Burnham, Selectman

- He apologized that he missed the police department awards event
- River Commission - June 13 is next event with clearing of the River
- They are still working on the Scout Hall grant for generator

D. Gilbert R. Hayes, Selectman

E. Richard P. Pippin, Jr., Selectman

- He did attend the Police Department awards, as did Ms. Menard and it was well done

VIII. BOARD AND COMMISSION RESIGNATIONS & APPOINTMENTS

- A. Resignations: None
- B. Re-Appointments: None
- C. New Appointments: None
- D. Board and Commission Current Vacancies (Attached)

IX. NEW BUSINESS

- A. Recognition of Adam Huffmire – *addressed out of order above*

B. Development Proposal by Bailey Properties & O & G Industries

JEFF CUGNO, O&G INDUSTRIES, ERIC SPUNGIN, BAILEY PROPERTIES, ROB ORIS, BAILEYS PROPERTIES, JEFF BIANCO, BGW, ARCHITECTS, JAY USSERY, JR RUSSO & ASSOCIATES all came before the Board to discuss this potential project. They provided the Board with their work to date in town as well as pending projects.

They introduced a project that think perfect location for 156 Prospect Hill Road – detailed the property on the map for the board, including where it is using landmarks in town. It is a State of CT facility – a juvenile facility for women, a transitional facility, housing 24 woman 90 days at a time. It is a self contained facility. It will employ 70 people – and it will be appraised between \$10 and \$15 million dollars, adding considerably to tax base.

It has wetland issues which are kept in mind. The project has to be presented to State of CT and they are one of many companies proposing a location for this facility.

They met with Laurie Whitten and provided the Board with the letter from her endorsing the project.

They discussed the ideal location with the proximity to the highway, the benefit of the project in terms of tax dollars, jobs without any strain on the town services. It is self contained. The residents are schooled, fed and exercise programs there – it is like a campus. All the infrastructures are present and it is a good location in that it cannot be seen from the street – which is desirable to the State as well.

The architect noted the goal is for a secure residential treatment facility – the State goal is to provide a residential setting – in essence the feel and look of a boarding school. It is a cloistered environment and that is the design – an enclosed school facility with residents. There are 24 girls who live there in three separate pods; there is an open courtyard, school and full gymnasium, cafeteria and support facilities. There will also be a tennis court. It is a large building for 24 girls, but that is as all will be provided for the residents on site.

Ms. Menard noted this is a preliminary step – before they even make proposal to State for building – they are here asking if the Town would be comfortable with this addition to the Town. Ms. Menard noted it is not a girl's boarding school, but it is a residential treatment facility for troubled girls. The residents are there 24 hours a day, seven days a week.

Ms. Menard asked about security. There is a request from the State to have six foot high residential steel fencing. It is not gated, people can drive in and out – the building is secure, there is no in and out for the residents, nor operable windows. The outdoors that the residents get is the courtyard. It is designed to look like traditional CT residential type facility. There are no barb wire fences – the tennis court is the enclosed facility for outside. It was asked if the residents have access to six foot fence. It was noted no. This is not like Children's Place in that this is a secured facility.

This is not a long term housing location – it is transitional facility to assist the residents in transition. Unfortunately the residents have troubled pasts and/or unfortunate circumstances and they need a secure area to build confidence in life skills. This is girls who have been in trouble with the law, but other cases could be that these girls are removed from difficult scenarios and are in need of adjustment.

There is a facility like this in CT for the boys – there is a hole in the system in this regard as there is no facility for girls – so this would address that issue for the girls. The Children's Place does not pay taxes. This facility will pay taxes. There will 70 employees here 24 hours a day – in different positions – but 70 employees. This is Department of Children's and Families – not Department of Corrections.

They wanted to present it to the Selectmen so they understand and they could give a response in letter form to this proposal. Additionally the site has wetland challenges and it is not good for much other development. The ongoing land use processes were discussed in general and the process through the State.

MOTION: The Board is in favor of this proposed project and use of this property as discussed and the entire Board will sign a letter of recommendation to the State regarding same.

**Made by Mr. Burnham, seconded by Mr. Pippin
ALL MEMBERS IN FAVOR. MOTION CARRIED.**

C. Request for an added appropriation from the Warehouse Point Fire District –
addressed out of order above

D. Update regarding Probate Court
She referenced the letter to the Editor from the Probate Judge in Windsor and Ms. Menard was concerned with the discussions in the letter regarding location. She noted that East Windsor has voiced its opinion many times that E.W. is in favor of South Windsor being the location.

E. Request Approval of the following appointments – *addressed out of order above*

1. Mary Higgins, Assistant Town Clerk and Assistant Registrar of Vital Statistics, term 5/12/2010 – 12/31/2010
2. Sub Registrar of Vital Statistics, term 5/12/2010 - Indefinite
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 - b. Gary W. Mather (Carmon Funeral Home)
 - c. Charles A. Palomba (Leete-Stevens Funeral Home)

X. UNFINISHED BUSINESS

A. Discussion of next Citizens Hour

They will wait for Mr. Simmons to be available before they set the next date to assure all Selectmen are available.

B. Status of Economic Development Ordinance

The EDC was established by Charter and then by Ordinance (1964).

C. *Discussion of current Property Maintenance Code/possible Blight Ordinance

D. *Discussion of Properties in East Windsor being considered for nomination to the National Register of Historic Places

E. *Proposal for a walking trail at the Middle School

XI. BUDGET MATTERS

A. Updates on 2010-2011 Budget

1. Discussion of possible revenue generating recommendations – R. Stanley

Mr. Stanley asked for more time to gather additional information. For the ordinance regarding re-inspections he does not believe he needs an ordinance but the Inspector can charge a fee for service, but he felt more comfortable confirming that with a legal opinion. The fee structure for work done without permit has possibilities, but he wants to readdress the re-inspection fee portion first and present both ideas at once. Mr. Stanley detailed a few scenarios, since the last meeting, where the fees would have been instituted. The board was of the consensus he could obtain the legal opinion to clarify.

2. Request to Transfer funds

MOTION: To recommend to the Board of Finance the following transfers:

\$28.00 from 1-01-10-1040-1-100-0000-0 to 1-01-10-1040-3-325-0000-0

\$369.70 from 1-01-10-1040-1-100-0000-0 to 1-01-10-1040-6-610-0000-0

\$1,800.00 from 1-01-10-1040-1-100-0000-0 to 1-01-10-1040-5-545-0000-0

Made by Mr. Burnham, seconded by Mr. Pippin

ALL MEMBERS IN FAVOR. MOTION CARRIED

3. Legal Opinion letter regarding 2% budget allocation

Ms. Menard detailed the Charter Revisions including the caution, at the time of revision, given by Attorney Mednick if there were no provisions for distribution spelled out. The Steven G. Mednick opinion letter of May 17, 2010, which was complex, was discussed at length. Ms. Menard read specific portions of that letter regarding how to build the budget and how to allocate the general government side (under the auspice of the Board of Selectmen and the education side (under the auspice of the Board of Education). It was the intent that both pieces got 2%. Attorney Mednick referenced the current transfer process in place and the calculated amount 2% given, BOS give recommendation to BOF where to allocate the pieces of 2%.

XII. EXECUTIVE SESSION - None

XIII. ADJOURNMENT

MOTION: To adjourn at 9:55 p.m.
Made by Mr. Hayes, seconded by Mr. Pippin
ALL MEMBERS IN FAVOR. MOTION CARRIED.

Respectfully submitted,

Cynthia D. Croxford

*Starred items will not be discussed, but will remain on agenda pending receipt of additional information.